



## Message from the General Manager COVID-19 Update | June 10, 2020

NAS Team,

Wednesday, June 10, Phase 1 of AEDC Return to Full Capacity (RtFC) operations are continuing. NAS COVID-19 updates will be provided on Mondays, Wednesdays and Fridays.

### KEY UPDATES

- **By the end of the week, approximately 85% of NAS Team members will be back at work.**
- **Employees returning to work should read and review the NAS COVID-19 Return to Work materials and have it documented by their supervisor.**
- NAS Team members should comply with prevailing social distancing guidelines when away from work.
- We are still coordinating final approval with the AF on an initial, limited implementation of the CARES Act Section 3610; a brief summary will be provided via email and a more detailed communication will be mailed to home addresses upon approval.
- RtFC Phase 2 is planned to begin Monday, June 15; Phase 2 will result in the return of the remainder of the NAS workforce.

### GENERAL UPDATE

#### Phase 1 RtFC Operations

- Week 2 of the AEDC RtFC Phase 1 is resulting in a significant increase in operations and a substantial number of NAS employees returning to work.
- We forecast ramping up operations to the entire NAS workforce in TN by the week of June 15.
- The AEDC Commander's top priority during RtFC Phase 1 remains protecting the health of the workforce.

#### NAS Status

- Arnold AFB is in HPCON Charlie; Tier 2 operations began April 6; RtFC Phase 1 operations began June 1.
- Tunnel 9 is in HPCON Charlie; Tier 2 operations resumed April 27; RtFC Phase 1 operations began June 1.
- On June 8, NASA Ames announced transition to Stage 3 of the NASA Response Framework; NFAC Week Zero operations to begin upon approval by NASA of NFAC's mitigation plan.
- Business travel is restricted.

100% screening is being conducted at Arnold AFB. Employees are expected to:

- Comply with social distancing rules (six feet).
- Limit in-person meeting attendees to no more than 10.
- Avoid in-person interactions by conducting engagements by phone, instant messenger, virtual meetings, etc.

**NOTE: NAS employees are required to wear N-95 masks or greater protection when social distancing rules cannot be maintained for work that requires extended interactions.**

Personal masks are required in common areas.

#### COVID-19 Information

Notify your supervisor if you have been tested for COVID-19 and are awaiting results.



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Notify your supervisor if you or an immediate family member have:

- A confirmed COVID-19 case.
- Been quarantined.
- Been placed under medical observation.

Frequently Asked Questions (FAQs) are available on the NAS internal website at <https://team.nas-llc.us/Pages/Coronavirus-Info.aspx>.

Continue to utilize appropriate personal hygiene practices.

Call your primary care provider first, and the provider will conduct triage over the phone. If you meet the criteria, you will be tested.

### **A Large Number of NAS Teammates Are Returning This Week – Stay Safe**

- With large numbers of employees returning from extended time away, **remain focused on working carefully**. Stop work immediately if you have any safety concerns. Elevate concerns to NAS leadership.
- It is in the interest of AEDC and the NAS workforce that everyone adhere to prevention recommendations to minimize the possibility of COVID-19 transmission.

### **Managers and Supervisors**

- Please ensure this information is shared with your teams.

### **Craft Supervisors**

- Please read this email to your team members.

Rich

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Richard Tighe, Ph.D.  
NAS General Manager