



## Message from the General Manager COVID-19 Update | June 12, 2020

NAS Team,

Friday, June 12, Phase 1 of AEDC Return to Full Capacity (RtFC) operations are continuing.

### KEY UPDATES

- **On Monday, June 15, AEDC will enter RtFC Phase 2; the remainder of the NAS workforce at Arnold will be approved to return.**
- **NFAC on-site operations are approved beginning June 15; an initial staff will begin preparations for the return of NFAC Team members unable to telework.**
- **Employees returning to work should read and review the NAS COVID-19 Return to Work materials and have it documented by their supervisor.**
- NAS Team members should comply with prevailing social distancing guidelines when away from work.
- We are still coordinating final approval with the AF on an initial, limited implementation of the CARES Act Section 3610; a brief summary will be provided via email and a more detailed communication will be mailed to home addresses upon approval.

### GENERAL UPDATE

#### Phase 2 RtFC Operations

- Week 1 of the AEDC RtFC Phase 2 will result an increase to full operations and all NAS employees returning to work.
- We forecast ramping up operations to the entire NAS workforce in TN by June 19.
- The AEDC Commander's top priority during RtFC Phase 1 remains protecting the health of the workforce.

#### NAS Status

- Arnold AFB is in HPCON Charlie; Tier 2 operations began April 6; RtFC Phase 1 operations began June 1; RtFC Phase 2 begins June 15.
- Tunnel 9 is in HPCON Charlie; Tier 2 operations resumed April 27; RtFC Phase 1 operations began June 1; RtFC Phase 2 begins June 15.
- On June 8, NASA Ames announced transition to Stage 3 of the NASA Response Framework; NFAC Week Zero operations have been approved to begin June 15.
- Business travel is restricted.

100% screening is being conducted at Arnold AFB. Employees are expected to:

- Comply with social distancing rules (six feet).
- Limit in-person meeting attendees to no more than 10.
- Avoid in-person interactions by conducting engagements by phone, instant messenger, virtual meetings, etc.

**NOTE: NAS employees are required to wear N-95 masks or greater protection when social distancing rules cannot be maintained for work that requires extended interactions.**

#### COVID-19 Information

Notify your supervisor if you have been tested for COVID-19 and are awaiting results.



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Notify your supervisor if you or an immediate family member have:

- A confirmed COVID-19 case
- Been quarantined
- Been placed under medical observation

Frequently Asked Questions (FAQs) are available on the NAS internal website at <https://team.nas-llc.us/Pages/Coronavirus-Info.aspx>.

Continue to utilize appropriate personal hygiene practices.

Call your primary care provider first, and the provider will conduct triage over the phone. If you meet the criteria, you will be tested.

### **All NAS Teammates Are Returning During RtFC Phase 2 – Stay Focused**

- With all our employees returning, many from extended time away, **remain focused on working carefully**. Stop work immediately if you have any safety concerns. Elevate concerns to NAS leadership.
- It is in the interest of AEDC and the NAS workforce that everyone adhere to prevention recommendations to minimize the possibility of COVID-19 transmission.

### **Managers and Supervisors**

- Please ensure this information is shared with your teams.

### **Craft Supervisors**

- Please read this email to your team members.

Rich

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Richard Tighe, Ph.D.  
NAS General Manager