



## Message from the General Manager COVID-19 Update | November 4, 2020

NAS Team,

Week of November 2-6, Phase 2 of AEDC Return to Full Capacity (RtFC) operations are continuing.

NAS COVID-19 Updates are being sent out each week on Wednesdays.

### KEY UPDATES

- **A Tool Box Blitz was conducted Tuesday, Nov 3 with Wage employees to discuss safety incidents, COVID-19 mitigations, the newly installed filtered water stations, and other workplace topics.**
- **Effective Nov 1, any vehicle used for work with more than one occupant will require the use of KN95/N95 masks; total vehicle occupancy has been expanded to three people for vehicles with a rear seat with all occupants wearing a KN95/N95 mask and the rear seat occupant sitting in the middle of the second row.**
- **Employees are reminded to avoid close contact situations (within six feet of others for more than 15 minutes *cumulative time* over a 24-hour period). If an extended time working within 6 feet of a colleague is possible, increase protection to a KN95/N95 mask prior to the engagement.**
- **Since our last update, there have been six new cases of COVID-19 within the NAS workforce and four cases of COVID-19 for non-NAS AEDC employees.**
  1. **On Oct 27, an NAS employee who works in Building 1433 tested positive for COVID-19. The employee's last day of work was Oct 22. Contact tracing was not needed due to the employee's last work day.**
  2. **On Oct 29, an NAS employee who works in Building 1504 tested positive for COVID-19. The employee's last day of work was Oct 28. Contact tracing has been completed.**
  3. **On Oct 30, an NAS employee who works in Buildings 678 and 350 tested positive for COVID-19. The employee's last day of work was Oct 28. Contact tracing has been completed.**
  4. **On Nov 2, an NAS employee who works in Buildings 876 and 929 tested positive for COVID-19. The employee's last day of work was Oct 29. Contact tracing was not needed due to the employee's last work day.**
  5. **On Nov 2, a non-NAS outside worker tested positive for COVID-19. The employee's last day of work was Oct 29. Contact tracing has been completed.**
  6. **On Nov 2, a non-NAS employee who works in Building 1476 tested positive for COVID-19. The employee's last day of work was Oct 30. Contact tracing has been completed.**
  7. **On Nov 2, a non-NAS employee who works in Building 1476 tested positive for COVID-19. The employee's last day of work was Oct 30. Contact tracing has been completed.**
  8. **On Nov 2, a Government employee who works in Building 877 tested positive for COVID-19. The employee's last day of work was Nov 2. Contact tracing has been completed.**
  9. **On Nov 3, an NAS employee who works in Building 880 tested positive for COVID-19. The employee's last day of work was Oct 30. Contact tracing was not needed due to the employee's last work day.**
  10. **On Nov 3, an NAS employee who works in Buildings 1411 and 1504 tested positive for COVID-19. The employee's last day of work was Oct 29. Contact tracing has been completed.**



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- **With the onset of flu season, employees are encouraged to consider obtaining the flu vaccine as soon as practical. By getting vaccinated for the flu an individual:**
  - Mitigates the potential impact to themselves of having the flu.
  - Reduces the potential transmission of the flu to their family and co-workers.
  - Lowers the potential of having flu symptoms that are consistent with COVID-19 symptoms.
- **Several group sessions were conducted Sep 16-18 with salary and wage employees to obtain feedback on AF and NAS actions in response to the COVID-19 pandemic. Responses to questions raised during the sessions have been compiled within a “COVID-19 Feedback” FAQ and have been emailed to the entire NAS Team workforce and posted on the NAS COVID-19 website at <https://team.nas-llc.us/Shared%20Documents/COVID/COVID%20Feedback/COVID%20Feedback%20Oct%202020%20v1.pdf>.**
- **Personal vigilance is critical to avoiding person-to-person transmission of COVID-19 at AEDC. Employees must be disciplined at work in maintaining social distancing, obtaining and using increased protection if conditions change, and utilizing appropriate personal hygiene practices.**
- **Appropriate wearing of face coverings includes covering your nose. NAS Team members are reminded that they must comply with AEDC’s COVID-19 preventive measures. See Safety Message below.**

### GENERAL INFORMATION

#### Phase 2 RtFC Operations

- The AEDC Commander’s top priority during RtFC Phase 2 remains protecting the health of the workforce. Recent trends indicate the pandemic remains a significant health concern.

#### NAS Status

- Arnold AFB is in HPCON Charlie; Tier 2 operations began April 6; RtFC Phase 1 operations began June 1; RtFC Phase 2 began June 15.
- Tunnel 9 is in HPCON Charlie; Tier 2 operations resumed April 27; RtFC Phase 1 operations began June 1; RtFC Phase 2 began July 1.
- NFAC is in HPCON Charlie and NASA Stage 4; Week Zero operations were completed June 19; Week 1 operations began June 22; NFAC has been at full staffing since July 6; situational teleworking is continuing based on availability of productive work.
- Domestic business travel is permitted with Director approval in writing; international travel must be followed by 14 days of quarantine upon return to the United States.

**NOTE: NAS employees are required to wear a KN95/N95 mask when social distancing compliance cannot be maintained for extended interactions.**

### COVID-19 INFORMATION

**Notify your supervisor** if you have been tested for COVID-19 and are awaiting results or if you or an immediate family member have:

- A confirmed COVID-19 case; been quarantined; or been placed under medical observation.

**Preventive measures include** six feet spacing and especially wearing face coverings around others; when we follow prevention procedures and protocols, we are

- Protecting the health of ourselves and our co-workers.
- Ensuring the AEDC mission can continue without interruption.
- Securing our ability to continue to work.



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Employees are reminded to follow “Stand Up – Mask Up” protection for personal safety and the health of our colleagues.

Business Travel (to include work-related medical appointments) within the State of Tennessee can be approved at the Branch Manager level.

Frequently Asked Questions (FAQs) are available on the NAS internal website at <https://team.nas-llc.us/Pages/Coronavirus-Info.aspx>.

Call your primary care provider first, and the provider will conduct triage over the phone. If you meet the criteria, you will be tested.

### **SAFETY MESSAGE**

- **Smoking areas, breakrooms, breaks, and company social gatherings for work anniversaries, birthdays, retirements, etc.**, require us all to remain mindful of COVID-19 prevention strategies and risk mitigations.
- Mask Fatigue continues to be a Safety Concern; be diligent in the wearing of face coverings and stay aware of changing work conditions which might require increasing the level of protection to KN95/N95 masks due to inability to maintain adequate co-worker separation.
- If you have any safety concerns, elevate them to NAS leadership immediately.

### **Managers and Supervisors**

- Please ensure this information is shared with your teams.

### **Craft Supervisors**

- Please read this email to your team members.

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Richard Tighe, Ph.D.  
NAS General Manager