



Message from the General Manager COVID-19 Update | November 18, 2020

NAS Team,

Week of November 16-20, Phase 2 of AEDC Return to Full Capacity (RtFC) operations are continuing.

NAS COVID-19 Updates are being sent out each week on Wednesdays.

KEY UPDATES

- **NAS team members are urged to exercise good judgement while away from work during the upcoming Thanksgiving holiday period.**
- **Close contact situations while at work continue to be a concern.**
- **Any vehicle used for work with more than one occupant requires the use of KN95/N95 masks; total vehicle occupancy has been expanded to three people for vehicles with a rear seat with all occupants wearing a KN95/N95 mask and the rear seat occupant sitting in the middle of the second row.**
- **Avoid close contact situations (within six feet of others for more than 15 minutes cumulative time over a 24-hour period). If an extended time working within 6 feet of a colleague is possible, increase protection to a KN95/N95 mask prior to the engagement.**
- **Since our last update, there have been nine new cases of COVID-19 within the NAS workforce and eight cases of COVID-19 for non-NAS AEDC employees.**
 1. **On Nov 6, an NAS employee who works in Buildings 760 and 785 tested positive for COVID-19. The employee's last day of work was Nov 3. Contact tracing has been completed.**
 2. **On Nov 9, an NAS employee who works in Buildings 745 and 760 tested positive for COVID-19. The employee's last day of work was Nov 7. Contact tracing has been completed.**
 3. **On Nov 11, an NAS employee who works in Building 451 tested positive for COVID-19. The employee's last day of work was Nov 6. Contact tracing has been completed.**
 4. **On Nov 12, a DOD employee who works in Building 760 tested positive for COVID-19. The employee's last day of work was Nov 9. Contact tracing has been completed.**
 5. **On Nov 12, an NAS employee who works in Building 868 tested positive for COVID-19. The employee's last day of work was Nov 11. Contact tracing has been completed.**
 6. **On Nov 12, an NAS employee who works in Building 877 tested positive for COVID-19. The employee's last day of work was Nov 11. Contact tracing has been completed.**
 7. **On Nov 13, an NAS employee who works in Building 880 tested positive for COVID-19. The employee's last day of work was Oct 30. Contact tracing was not needed due to the employee's last work day.**
 8. **On Nov 13, an NAS employee who works in Buildings 876 and 922 tested positive for COVID-19. The employee's last day of work was Nov 13. Contact tracing has been completed.**
 9. **On Nov 14, an NAS employee who works in Buildings 877 and 880 tested positive for COVID-19. The employee's last day of work was Nov 8. Contact tracing has been completed.**
 10. **On Nov 14, an active duty service member who works in Building 225 tested positive for COVID-19. The employee's last day of work was Nov 12. Contact tracing has been completed.**
 11. **On Nov 14, a non-NAS employee who works in Building 795 tested positive for COVID-19. The employee's last day of work was Nov 14. Contact tracing has been completed.**



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12. On Nov 16, a DOD employee who works in Building 100 tested positive for COVID-19. The employee's last day of work was Oct 30. Contact tracing has been completed.
 13. On Nov 16, a DOD employee who works in Building 1077 tested positive for COVID-19. The employee's last day of work was Nov 5. Contact tracing has been completed.
 14. On Nov 16, a non-NAS employee who works in Building 1103 tested positive for COVID-19. The employee's last day of work was Nov 5. Contact tracing has been completed.
 15. On Nov 16, a DOD employee who works in Building 1099 tested positive for COVID-19. The employee's last day of work was Nov 9. Contact tracing has been completed.
 16. On Nov 16, a DOD employee who works at the Arnold AFB Golf Course tested positive for COVID-19. The employee's last day of work was Nov 12. Contact tracing has been completed.
 17. On Nov 16, an NAS employee who works in Buildings 579, 607, and 1478 tested positive for COVID-19. The employee's last day of work was Nov 13. Contact tracing has been completed.
- With the onset of flu season, employees are encouraged to consider obtaining the flu vaccine as soon as practical. By getting vaccinated for the flu an individual:
 - Mitigates the potential impact to themselves of having the flu.
 - Reduces the potential transmission of the flu to their family and co-workers.
 - Lowers the potential of having flu symptoms that are consistent with COVID-19 symptoms.
 - Employees must remain disciplined at work in maintaining social distancing, obtaining and using increased protection if conditions change, and utilizing appropriate personal hygiene practices.

GENERAL INFORMATION

Phase 2 RtFC Operations

- The AEDC Commander's top priority during RtFC Phase 2 remains protecting the health of the workforce. Recent trends indicate the pandemic remains a significant health concern.

NAS Status (No Change)

- Arnold AFB is in HPCON Charlie; Tier 2 operations began April 6; RtFC Phase 1 operations began June 1; RtFC Phase 2 began June 15.
- Tunnel 9 is in HPCON Charlie; Tier 2 operations resumed April 27; RtFC Phase 1 operations began June 1; RtFC Phase 2 began July 1.
- NFAC is in HPCON Charlie and NASA Stage 4; Week Zero operations were completed June 19; Week 1 operations began June 22; NFAC has been at full staffing since July 6; situational teleworking is continuing based on availability of productive work.
- Domestic business travel is permitted with Director approval in writing; international travel must be followed by 14 days of quarantine upon return to the United States.

NOTE: NAS employees are required to wear a KN95/N95 mask when social distancing compliance cannot be maintained for extended interactions.



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COVID-19 INFORMATION

Notify your supervisor if you have been tested for COVID-19 and are awaiting results or if you or an immediate family member have:

- A confirmed COVID-19 case; been quarantined; or been placed under medical observation.

Preventive measures include six feet spacing and especially wearing face coverings around others; when we follow prevention procedures and protocols, we are

- Protecting the health of ourselves and our co-workers.
- Ensuring the AEDC mission can continue without interruption.
- Securing our ability to continue to work.

Employees are reminded to follow “Stand Up – Mask Up” protection for personal safety and the health of our colleagues.

Business Travel (to include work-related medical appointments) within the State of Tennessee can be approved at the Branch Manager level.

Frequently Asked Questions (FAQs) are available on the NAS internal website at <https://team.nas-llc.us/Pages/Coronavirus-Info.aspx>.

Call your primary care provider first, and the provider will conduct triage over the phone. If you meet the criteria, you will be tested.

SAFETY MESSAGE

- **Smoking areas, breakrooms, breaks, and company social gatherings for work anniversaries, birthdays, retirements, etc.**, require situational awareness of COVID-19 prevention strategies and risk mitigations.
- Mask Fatigue continues to be a Safety Concern; be diligent in the wearing of face coverings and stay aware of changing work conditions which might require increasing the level of protection to KN95/N95 masks due to inability to maintain adequate co-worker separation.
- If you have any safety concerns, elevate them to NAS leadership immediately.

Managers and Supervisors

- Please ensure this information is shared with your teams.

Craft Supervisors

- Please read this email to your team members.

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NAS General Manager