



## Message from the General Manager COVID-19 Update | November 24, 2020

NAS Team,

Week of November 23-27, Phase 2 of AEDC Return to Full Capacity (RtFC) operations are continuing.

NAS COVID-19 Updates are normally sent out each week on Wednesdays. However, this week's installment is early due to the upcoming holiday.

I hope you all have an enjoyable and safe Thanksgiving holiday.

### KEY UPDATES

- **NAS team members are urged to exercise good judgment while away from work during the upcoming Thanksgiving holiday period.**
- **Close contact situations while at work continue to be a significant concern.**
- **Total work vehicle occupancy remains at three people for vehicles with a rear seat if all occupants are wearing a KN95/N95 mask and the rear seat occupant is sitting in the middle of the second row.**
- **Close contact is defined as being within six feet of others for more than 15 minutes cumulative time over a 24-hour period. If an extended time working within 6 feet of a colleague is possible, increase protection to a KN95/N95 mask prior to the engagement.**
- **Since our last update, there have been six new cases of COVID-19 within the NAS workforce and one case of COVID-19 for non-NAS AEDC employees.**
  1. **On Nov 17, an NAS employee who works in Building 1478 tested positive for COVID-19. The employee's last day of work was Nov 16. Contact tracing has been completed.**
  2. **On Nov 18, an NAS employee who works in Building 651 tested positive for COVID-19. The employee's last day of work was Nov 10. Contact tracing has been completed.**
  3. **On Nov 19, an NAS employee who works in Building 869 tested positive for COVID-19. The employee's last day of work was Nov 19. Contact tracing has been completed.**
  4. **On Nov 20, an NAS employee who works in Buildings 740 and 760 tested positive for COVID-19. The employee's last day of work was Nov 18. Contact tracing has been completed.**
  5. **On Nov 20, an NAS employee who works in Building 100 tested positive for COVID-19. The employee's last day of work was Nov 19. Contact tracing has been completed.**
  6. **On Nov 20, a non-NAS contractor employee who works in Building 1478 tested positive for COVID-19. The employee's last day of work was Nov 19. Contact tracing has been completed.**
  7. **On Nov 20, an NAS employee who works in Building 1103 tested positive for COVID-19. The employee's last day of work was Nov 20. Contact tracing has been completed.**
- **With the onset of flu season, employees are encouraged to consider obtaining the flu vaccine as soon as practical. By getting vaccinated for the flu an individual:**
  - **Mitigates the potential impact to themselves of having the flu.**
  - **Reduces the potential transmission of the flu to their family and co-workers.**
  - **Lowers the potential of having flu symptoms that are consistent with COVID-19 symptoms.**
- **Employees must remain disciplined at work in maintaining social distancing, obtaining and using increased protection if conditions change, and utilizing appropriate personal hygiene practices.**



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### GENERAL INFORMATION

#### Phase 2 RtFC Operations

- The AEDC Commander's top priority during RtFC Phase 2 remains protecting the health of the workforce. Recent trends indicate the pandemic remains a significant health concern.

#### NAS Status (No Change)

- Arnold AFB is in HPCON Charlie; Tier 2 operations began April 6; RtFC Phase 1 operations began June 1; RtFC Phase 2 began June 15.
- Tunnel 9 is in HPCON Charlie; Tier 2 operations resumed April 27; RtFC Phase 1 operations began June 1; RtFC Phase 2 began July 1.
- NFAC is in HPCON Charlie and NASA Stage 4; Week Zero operations were completed June 19; Week 1 operations began June 22; NFAC has been at full staffing since July 6; situational teleworking is continuing based on availability of productive work.
- Domestic business travel is permitted with Director approval in writing; international travel must be followed by 14 days of quarantine upon return to the United States.

**NOTE: All NAS employees are required to wear a KN95/N95 mask when social distancing compliance cannot be maintained for extended interactions.**

### COVID-19 INFORMATION

**Notify your supervisor** if you have been tested for COVID-19 and are awaiting results or if you or an immediate family member have:

- A confirmed COVID-19 case; been quarantined; or been placed under medical observation.

**Preventive measures include** six feet spacing and especially wearing face coverings around others; when we follow prevention procedures and protocols, we are

- Protecting the health of ourselves and our co-workers.
- Ensuring the AEDC mission can continue without interruption.
- Securing our ability to continue to work.

Employees are reminded to follow "Stand Up – Mask Up" protection for personal safety and the health of colleagues.

Business Travel (to include work-related medical appointments) within the State of Tennessee can be approved at the Branch Manager level.

Frequently Asked Questions (FAQs) are available on the NAS internal website at <https://team.nas-llc.us/Pages/Coronavirus-Info.aspx>.

Call your primary care provider first, and the provider will conduct triage over the phone. If you meet the criteria, you will be tested.

### SAFETY MESSAGE

- **Smoking areas, breakrooms, breaks, and company social gatherings for work anniversaries, birthdays, retirements, etc.,** require situational awareness of COVID-19 prevention strategies and risk mitigations.
- Mask Fatigue continues to be a Safety Concern; be diligent in the wearing of face coverings and stay aware of changing work conditions which might require increasing the level of protection to KN95/N95 masks due to inability to maintain adequate co-worker separation.
- If you have any safety concerns, elevate them to NAS leadership immediately.



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### **Managers and Supervisors**

- Please ensure this information is shared with your teams.

### **Craft Supervisors**

- Please read this email to your team members.

Happy Thanksgiving!

Rich

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Richard Tighe, Ph.D.  
NAS General Manager