



Message from the General Manager COVID-19 Update | December 2, 2020

NAS Team,

I hope everyone had a good Thanksgiving break. As you will see below, since our last update there has been a significant increase in the number of positive cases of COVID-19 at AEDC. Contact tracing indicates that you have continued to exercise a disciplined approach in the adherence to the preventive measures that have been established. Thank you for your professionalism.

To protect the health and safety of each of you as well as our colleagues, and to ensure that we can continue to support the National Security mission at AEDC uninterrupted, it is extremely important that everyone continue to demonstrate strong adherence to the preventive measures in the coming weeks. Please stay focused, be safe, and look out for each other during this busy holiday season.

Thank you for your commitment to AEDC.

Rich

Week of November 30 – December 4, Phase 2 of AEDC Return to Full Capacity (RtFC) operations are continuing.

NAS COVID-19 Updates are normally sent out each week on Wednesdays.

KEY UPDATES

- A significant uptick has been noted in COVID-19 cases following the Thanksgiving holiday period.
- Close contact situations while at work must be avoided whenever possible.
- **Reminder: Close contact is defined as being within six feet of others for more than 15 minutes cumulative time over a 24-hour period. If an extended time working within 6 feet of a colleague is possible, increase protection to a KN95/N95 mask prior to the engagement.**
- Total work vehicle occupancy remains at three people for vehicles with a rear seat if all occupants are wearing a KN95/N95 mask and the rear seat occupant is sitting in the middle of the second row.
- Since our last update, there have been 17 new cases of COVID-19 within the NAS workforce and seven cases of COVID-19 for non-NAS AEDC employees.
 1. On Nov 16, an NAS employee who works in Building 1103 tested positive for COVID-19. The employee's last day of work was Nov 13. Contact tracing has been completed.
 2. On Nov 20, a non-NAS employee who works in Building 877 tested positive for COVID-19. The employee's last day of work was Nov 17. Contact tracing has been completed.
 3. On Nov 23, an NAS employee who works in Building 740 tested positive for COVID-19. The employee's last day of work was Nov 23. Contact tracing has been completed.
 4. On Nov 24, an NAS employee who works in Building 1478 tested positive for COVID-19. The employee's last day of work was Nov 23. Contact tracing has been completed.
 5. On Nov 25, a DOD employee who works in Building 255 tested positive for COVID-19. The employee's last day of work was Nov 18. Contact tracing has been completed.
 6. On Nov 27, an NAS employee who works in Building 912 tested positive for COVID-19. The employee's last day of work was Nov 19. Contact tracing has been completed.
 7. On Nov 27, an NAS employee who works in Building 1525 tested positive for COVID-19. The employee's last day of work was Nov 23. Contact tracing has been completed.



Message from the General Manager COVID-19 Update | December 2, 2020

8. On Nov 27, an NAS employee who works in Building 912 tested positive for COVID-19. The employee's last day of work was Nov 25. Contact tracing has been completed.
 9. On Nov 27, an NAS employee who works in Building 1103 tested positive for COVID-19. The employee's last day of work was Nov 25. Contact tracing has been completed.
 10. On Nov 27, an NAS employee who works in Building 1103 tested positive for COVID-19. The employee's last day of work was Nov 25. Contact tracing has been completed.
 11. On Nov 28, a DOD employee who works in Building 1355 tested positive for COVID-19. The employee's last day of work was Nov 24. Contact tracing has been completed.
 12. On Nov 28, an NAS employee who works in Building 1478 tested positive for COVID-19. The employee's last day of work was Nov 25. Contact tracing has been completed.
 13. On Nov 30, a DOD employee who works in Building 100 tested positive for COVID-19. The employee's last day of work was Nov 16. Contact tracing has been completed.
 14. On Nov 30, an NAS employee who works in Building 1103 tested positive for COVID-19. The employee's last day of work was Nov 23. Contact tracing has been completed.
 15. On Nov 30, a DOD employee who works in Building 3055 tested positive for COVID-19. The employee's last day of work was Nov 24. Contact tracing has been completed.
 16. On Nov 30, an NAS employee who works in Building 1478 tested positive for COVID-19. The employee's last day of work was Nov 25. Contact tracing has been completed.
 17. On Nov 30, a non-NAS employee who works as an outside worker tested positive for COVID-19. The employee's last day of work was Nov 25. Contact tracing has been completed.
 18. On Dec 1, a DOD employee who works in Building 100 tested positive for COVID-19. The employee's last day of work was Nov 18. Contact tracing has been completed.
 19. On Dec 1, an NAS employee who works in Building 1103 tested positive for COVID-19. The employee's last day of work was Nov 24. Contact tracing has been completed.
 20. On Dec 1, an NAS employee who works in Building 869 tested positive for COVID-19. The employee's last day of work was Nov 25. Contact tracing has been completed.
 21. On Dec 1, an NAS employee who works in Building 1476 tested positive for COVID-19. The employee's last day of work was Nov 25. Contact tracing has been completed.
 22. On Dec 1, an NAS employee who works in Building 1099 tested positive for COVID-19. The employee's last day of work was Nov 30. Contact tracing has been completed.
 23. On Dec 1, an NAS employee who works in Building 1478 tested positive for COVID-19. The employee's last day of work was Nov 30. Contact tracing has been completed.
 24. On Dec 1, an NAS employee who works in Building 451 tested positive for COVID-19. The employee's last day of work was Dec 1. Contact tracing has been completed.
- With the onset of flu season, employees are encouraged to consider obtaining the flu vaccine as soon as practical. By getting vaccinated for the flu an individual:
 - Mitigates the potential impact to themselves of having the flu.
 - Reduces the potential transmission of the flu to their family and co-workers.
 - Lowers the potential of having flu symptoms that are consistent with COVID-19 symptoms.
 - Employees must remain disciplined at work in maintaining social distancing, obtaining and using increased protection if conditions change, and utilizing appropriate personal hygiene practices.



Message from the General Manager COVID-19 Update | December 2, 2020

GENERAL INFORMATION

Phase 2 RtFC Operations

- The AEDC Commander's top priority during RtFC Phase 2 remains protecting the health of the workforce. Recent trends indicate the pandemic remains a significant health concern.

NAS Status (No Change)

- Arnold AFB is in HPCON Charlie; Tier 2 operations began April 6; RtFC Phase 1 operations began June 1; RtFC Phase 2 began June 15.
- Tunnel 9 is in HPCON Charlie; Tier 2 operations resumed April 27; RtFC Phase 1 operations began June 1; RtFC Phase 2 began July 1.
- NFAC is in HPCON Charlie and NASA Stage 4; Week Zero operations were completed June 19; Week 1 operations began June 22; NFAC has been at full staffing since July 6; situational teleworking is continuing based on availability of productive work.
- Domestic business travel is permitted with Director approval in writing; international travel must be followed by 14 days of quarantine upon return to the United States.

NOTE: All NAS employees are required to wear a KN95/N95 mask when social distancing compliance cannot be maintained for extended interactions.

COVID-19 INFORMATION

Notify your supervisor if you have been tested for COVID-19 and are awaiting results or if you or an immediate family member have:

- S confirmed COVID-19 case; been quarantined; or been placed under medical observation.

Preventive measures include six feet spacing and especially wearing face coverings around others; when we follow prevention procedures and protocols, we are

- Protecting the health of ourselves and our co-workers.
- Ensuring the AEDC mission can continue without interruption.
- Securing our ability to continue to work.

Employees are reminded to follow "Stand Up – Mask Up" protection for personal safety and the health of colleagues.

Business Travel (to include work-related medical appointments) within the State of Tennessee can be approved at the Branch Manager level.

Frequently Asked Questions (FAQs) are available on the NAS internal website at <https://team.nas-llc.us/Pages/Coronavirus-Info.aspx>.

Call your primary care provider first, and the provider will conduct triage over the phone. If you meet the criteria, you will be tested.

SAFETY MESSAGE

- **Smoking areas, breakrooms, breaks, and company social gatherings for work anniversaries, birthdays, retirements, etc.,** require situational awareness of COVID-19 prevention strategies and risk mitigations.
- Mask Fatigue continues to be a Safety Concern; be diligent in the wearing of face coverings and stay aware of changing work conditions which might require increasing the level of protection to KN95/N95 masks due to inability to maintain adequate co-worker separation.
- If you have any safety concerns, elevate them to NAS leadership immediately.



Message from the General Manager COVID-19 Update | December 2, 2020

Managers and Supervisors

- Please ensure this information is shared with your teams.

Craft Supervisors

- Please read this email to your team members.

Rich

Richard Tighe, Ph.D.
NAS General Manager