



## Message from the General Manager COVID-19 Update | January 13, 2021

**Managers and Supervisor – Ensure this information is shared with your teams.**

**Craft Supervisors – Read this email to your team members at your toolbox meetings.**

NAS Team,

The number of new positive COVID-19 cases within the NAS and AEDC workforce since last week's report remains high. Please do your part to contain the spread of the virus by adhering to COVID-19 preventive measures and using good judgement when you are away from work.

Our Return to Work Toolbox Meeting Blitz was completed last week, and our Staff Meeting Blitz is being conducted this week. If you will be participating in upcoming meetings, I encourage you to engage with management during these sessions and raise any questions or issues you have.

Stay attentive, be safe, and look out for each other as we strive to get 2021 off to a safe start.

Thanks,

Rich

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Richard Tighe, Ph.D.

NAS General Manager

**Week of January 11-15, Phase 2 of AEDC Return to Full Capacity (RtFC) operations are continuing.**

**NAS COVID-19 Updates will be sent out each week on Wednesdays.**

### **KEY UPDATES**

- **The number of new COVID-19 cases this week among the NAS workforce remains high, and the overall number of cases continues to be a concern. There have been isolated incidents of Close Contact here on site. Noncompliance with COVID-19 preventive measures is careless and is unacceptable.**
- **Avoiding close contact situations while at work and in social settings remains critically important to the health of our colleagues and continuance of operations.**
- **Reminder: Close contact for more than 15 minutes cumulative time over a 24-hour period *requires* the increased protection of a KN95/N95 mask.**
- **Notify your supervisor immediately if you:**
  - **Test positive for COVID-19.**
  - **Develop COVID-19 symptoms.**
  - **Have close contact with anyone testing positive for COVID-19.**
- **Since our last update, there have been 20 new cases of COVID-19 within the NAS workforce and 2 cases of COVID-19 for non-NAS AEDC employees.**
  1. **On Jan 2, a NAS employee who works in Building 1103 tested positive for COVID-19. The employee's last day of work was Dec 30. Contact tracing has been completed.**



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2. On Jan 3, a NAS employee who works in Building 912 tested positive for COVID-19. The employee's last day of work was Dec 24. Contact tracing has been completed.
3. On Jan 4, a NAS employee who works in Building 440 tested positive for COVID-19. The employee's last day of work was Dec 24. Contact tracing has been completed.
4. On Jan 4, a NAS employee who works in Building 1478 tested positive for COVID-19. The employee's last day of work was Dec 30. Contact tracing has been completed.
5. On Jan 5, a NAS employee who works in Buildings 878 and 929 tested positive for COVID-19. The employee's last day of work was Dec 26. Contact tracing has been completed.
6. On Jan 5, a NAS employee who works in Building 1103 tested positive for COVID-19. The employee's last day of work was Dec 23. Contact tracing has been completed.
7. On Jan 6, a DOD employee who works in Building 100 tested positive for COVID-19. The employee's last day of work was Dec 29. Contact tracing has been completed.
8. On Jan 7, a NAS employee who works in Building 100 tested positive for COVID-19. The employee's last day of work was Jan 6. Contact tracing has been completed.
9. On Jan 7, a NAS employee who works in Building 740 tested positive for COVID-19. The employee's last day of work was Jan 6. Contact tracing has been completed.
10. On Jan 7, a NAS employee who works in Building 877 tested positive for COVID-19. The employee's last day of work was Dec 22. Contact tracing has been completed.
11. On Jan 7, a NAS employee who works in Building 877 tested positive for COVID-19. The employee's last day of work was Jan 5. Contact tracing has been completed.
12. On Jan 7, a NAS employee who works in Building 929 tested positive for COVID-19. The employee's last day of work was Jan 6. Contact tracing has been completed.
13. On Jan 7, a NAS employee who works in Building 1476 tested positive for COVID-19. The employee's last day of work was Dec 24. Contact tracing has been completed.
14. On Jan 7, a NAS employee who works in Building 1476 tested positive for COVID-19. The employee's last day of work was Jan 6. Contact tracing has been completed.
15. On Jan 7, a NAS employee who works in Building 1478 tested positive for COVID-19. The employee's last day of work was Jan 5. Contact tracing has been completed.
16. On Jan 10, a NAS employee who works in Buildings 541, 877, and 912 tested positive for COVID-19. The employee's last day of work was Jan 8. Contact tracing has been completed.
17. On Jan 11, a NAS employee who works in Buildings 430, 451, 877, and 2108 tested positive for COVID-19. The employee's last day of work was Jan 8. Contact tracing has been completed.
18. On Jan 11, a NAS employee who works in Building 876 tested positive for COVID-19. The employee's last day of work was Jan 13. Contact tracing has been completed.
19. On Jan 11, a non-NAS employee who works in Building 1103 tested positive for COVID-19. The employee's last day of work was Dec 30. Contact tracing has been completed.
20. On Jan 12, a NAS employee who works in Building 430 tested positive for COVID-19. The employee's last day of work was Jan 9. Contact tracing has been completed.
21. On Jan 12, a NAS employee who works in Building 451 tested positive for COVID-19. The employee's last day of work was Jan 12. Contact tracing has been completed.
22. On Jan 13, a NAS employee who works in Buildings 740, 745 and 760 tested positive for COVID-19. The employee's last day of work was Jan 12. Contact tracing has been completed.



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- **Employees are encouraged to obtain the flu vaccine. By getting vaccinated for the flu an individual:**
  - **Mitigates the potential impact to themselves of having the flu.**
  - **Reduces the potential transmission of the flu to their family and co-workers.**
  - **Lowers the potential of having flu symptoms that are consistent with COVID-19 symptoms.**
- **Employees must remain disciplined at work in maintaining social distancing, obtaining and using increased protection if conditions change, and utilizing appropriate personal hygiene practices.**

### GENERAL INFORMATION

#### Phase 2 RtFC Operations

The AEDC Commander's top priority during RtFC Phase 2 remains protecting the health of the workforce. The pandemic remains a significant health concern.

#### NAS Status (No Change)

- Arnold AFB is in HPCON Charlie; Tier 2 operations began April 6, 2020; RtFC Phase 1 operations began June 1, 2020; RtFC Phase 2 began June 15, 2020.
- Tunnel 9 is in HPCON Charlie; Tier 2 operations resumed April 27, 2020; RtFC Phase 1 operations began June 1, 2020; RtFC Phase 2 began July 1, 2020.
- NFAC is in HPCON Charlie and NASA Stage 3; Week Zero operations were completed June 19, 2020; Week 1 operations began June 22, 2020; NFAC has been at full staffing since July 6, 2020; situational teleworking is continuing based on availability of productive work.
- Domestic business travel is permitted with Director approval in writing; international travel must be followed by 14 days of quarantine upon return to the United States.

**NOTE: All NAS employees are required to wear a KN95/N95 mask when social distancing compliance cannot be maintained for extended interactions.**

### COVID-19 INFORMATION

**Notify your supervisor** if you have been tested for COVID-19 and are awaiting results or if you or an immediate family member have:

- A confirmed COVID-19 case; been quarantined; or been placed under medical observation, including hospitalization.

**Preventive measures include** six feet spacing and especially wearing face coverings around others; when we follow prevention procedures and protocols, we are

- Protecting the health of ourselves and our co-workers.
- Ensuring the AEDC mission can continue without interruption.
- Securing our ability to continue to work.

"Stand Up – Mask Up" protection is essential for personal safety and the health of colleagues.

Business Travel (to include work-related medical appointments) within the State of Tennessee can be approved at the Branch Manager level.

Frequently Asked Questions (FAQs) are available on the NAS internal website at <https://team.nas-llc.us/Pages/Coronavirus-Info.aspx>.

Call your primary care provider first, and the provider will conduct triage over the phone. If you meet the criteria, you will be tested.



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### SAFETY MESSAGE

- **Smoking areas, breakrooms, breaks, and company social gatherings for special recognition** require strict adherence to COVID-19 prevention strategies and risk mitigations.
- Mask Fatigue continues to be a significant Safety concern; be diligent in the wearing of face coverings and stay aware of changing work conditions which might require increasing the level of protection to KN95/N95 masks due to inability to maintain adequate co-worker separation.
- If you have any safety concerns, elevate them to NAS leadership immediately.